QUICK FIX USER GUIDE FOR ANMOL MP

FAQs

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Q&A

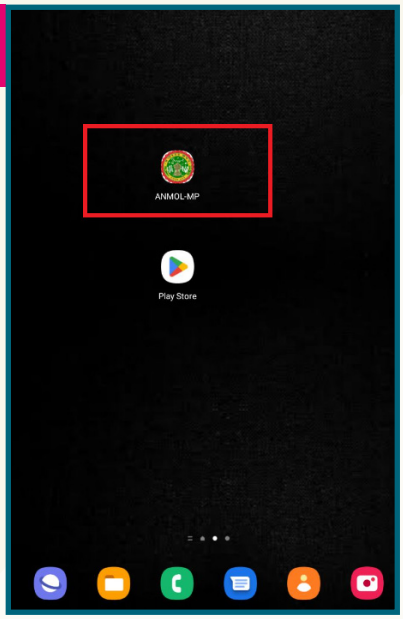
1. WHAT IS ANMOL MP?

ANMOL MP is an application of NHM Madhya Pradesh for identification and tracking of the beneficiary.

2. WHAT IS ANMOL MP APPLICATION?

ANMOL MP application is developed for early identification and tracking of Eligible Couple, Pregnant Woman and Children.

ANMOL MP application



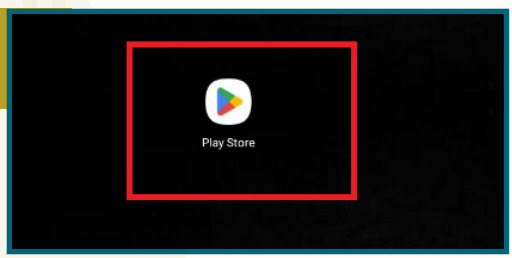
ANMOL MP application - landing page

3. HOW TO DOWNLOAD ANMOL MP APPLICATION?

ANMOL MP application can be downloaded by two ways:

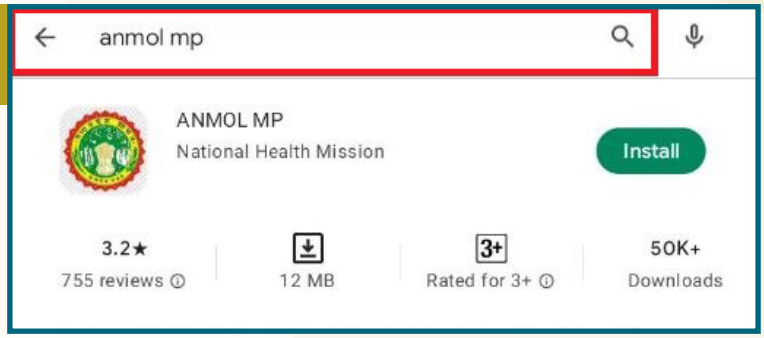
Step 1

Open “Google Play store”.



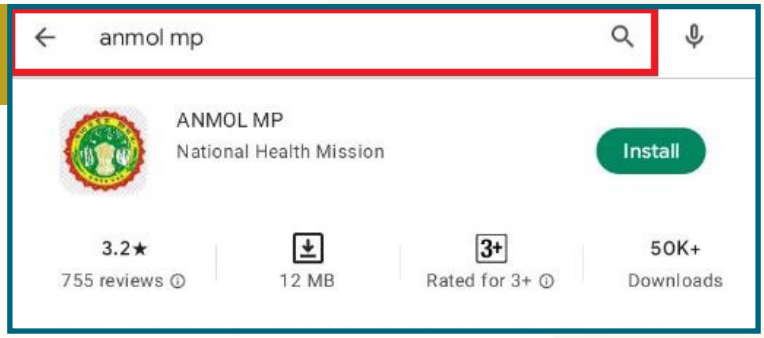
Step 2

Search "ANMOL MP" app.



Step 3

Download & Install app.



WAY 2: ANM can download and install directly from below mentioned link:
https://play.google.com/store/apps/details?id=org.nhmmp.anmol

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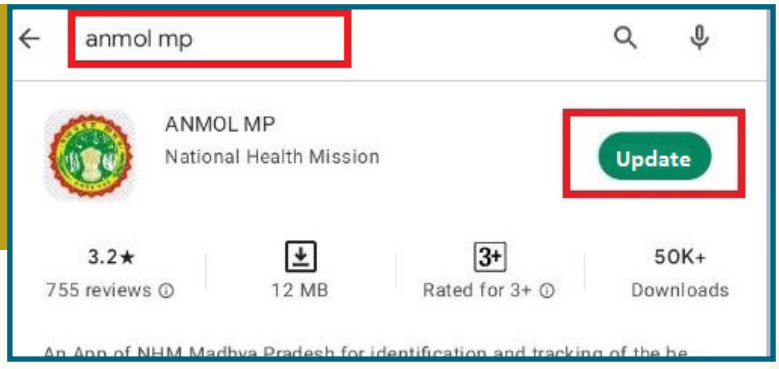
4. HOW TO UPDATE ALREADY INSTALLED ANMOL MP APPLICATION?

To update already installed application. Follow the steps in Android tablet/phone mentioned below:

Step 1

Go to Google Play store -> Search "ANMOL MP" -> If "Update" button appears there then updated version can be installed by clicking on Update button.



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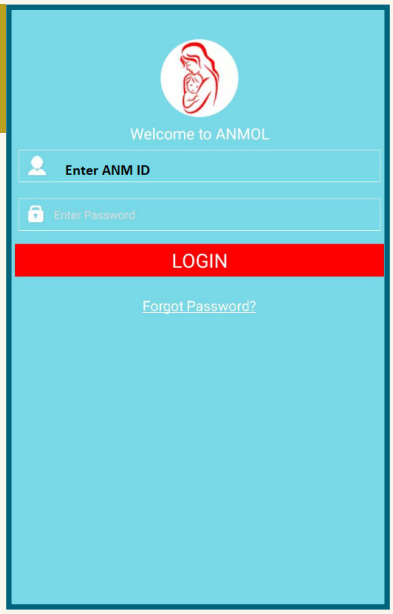
5. HOW TO VERIFY THE INSTALLED VERSION OF ANMOL MP APPLICATION?

Version of ANMOL MP application can be verified by following steps:

Step 1

Login with ANM ID and password.

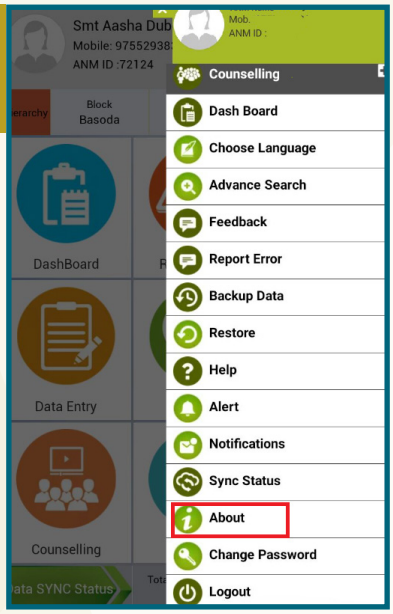


Step 2

Click on "Menu" link.

Step 3

Click on "About" link.



Step 4

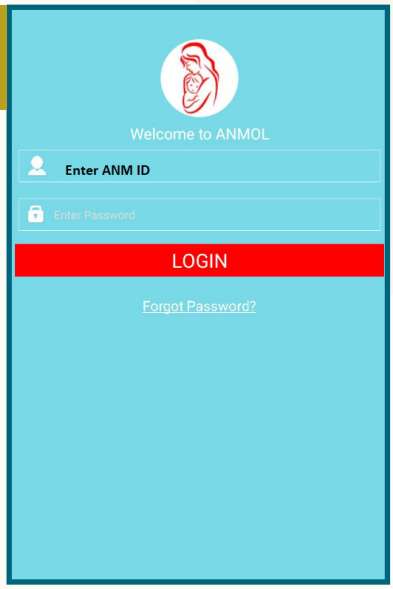
Current version and last updated date will be displayed on the screen.

6. HOW TO CHANGE PASSWORD IN ANMOL MP APPLICATION?

Password can be changed by following steps:

Step 1

Login with ANM ID and password.



Step 2

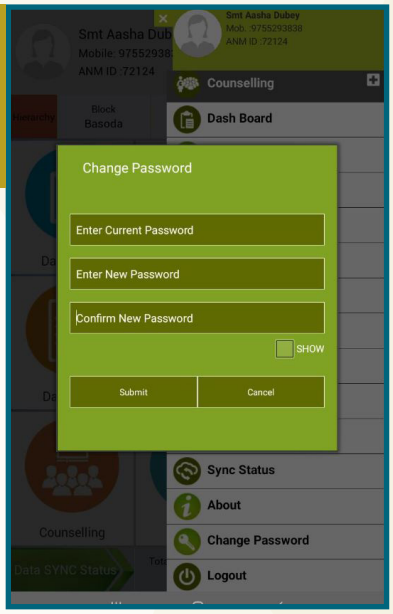
Click on "Menu" link.

Step 3

Click on "Change Password" link.

Step 4

A new window will pop up. Enter the current password, New Password & Confirm Password and then Submit.



Note: New password and confirm password must be same. It is recommended to create strong password.

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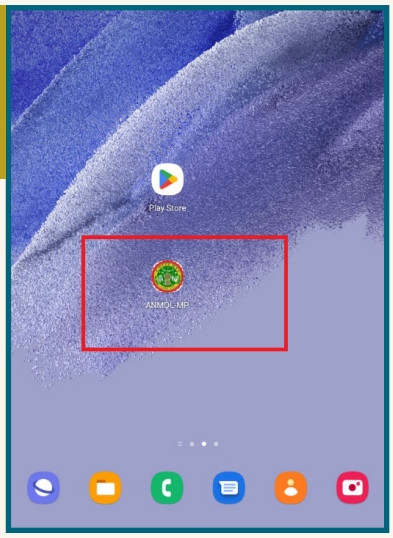
7. HOW TO LOGIN FOR THE FIRST TIME INTO ANMOL MP APP?

For the new user, following steps will help to login into ANMOL MP application:

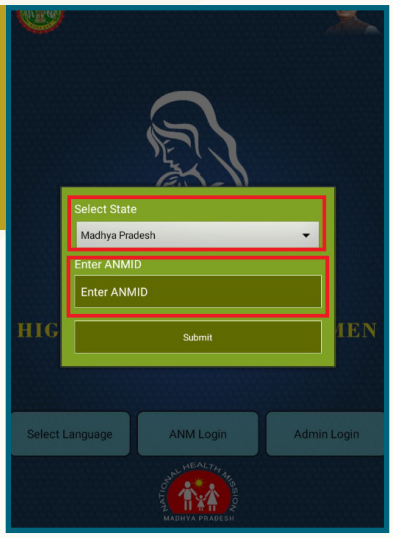
Step 1

Click on "ANMOL-MP" icon. which populate screen with two buttons.



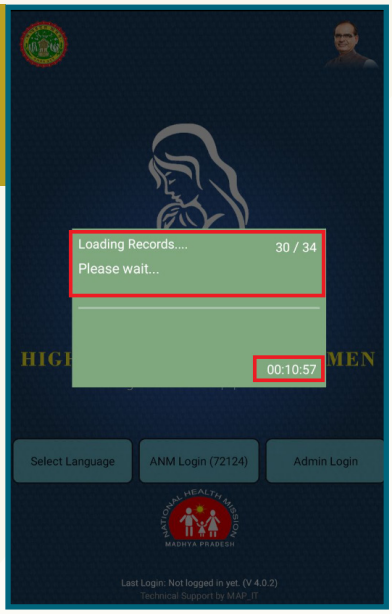
Step 2

Click on "ANM Login" button which populate a screen. Select state name as "Madhya Pradesh" and enter "ANM ID" then press "Submit" button



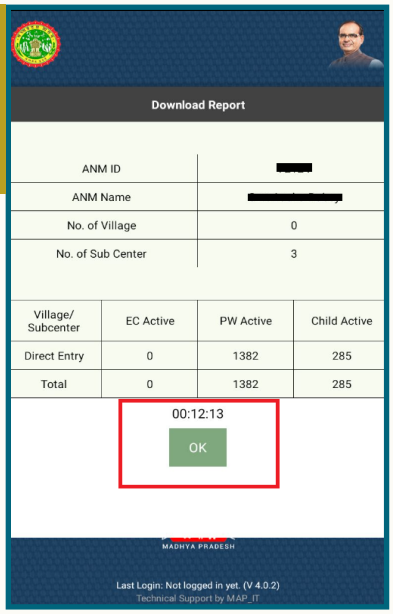
Step 3

On pressing submit button data download process will start.



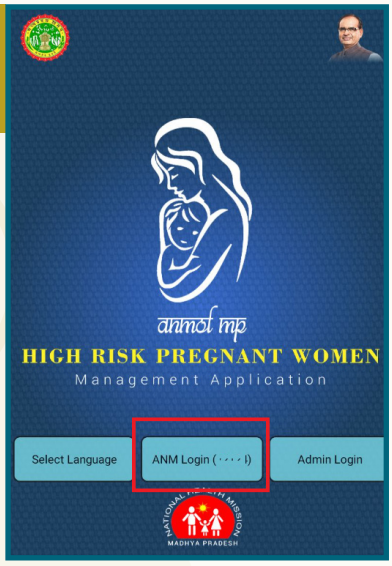
Step 4

Once data download process completes. A summary report will display on the screen. Press "Ok" button.



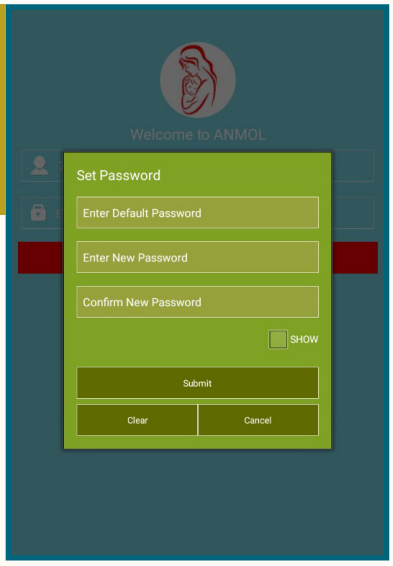
Step 5

Now again click on "ANM Login" button.



Step 6

Afterwards, a new window will popup. User has to enter default password, new password and confirm password for the first time to set own password.



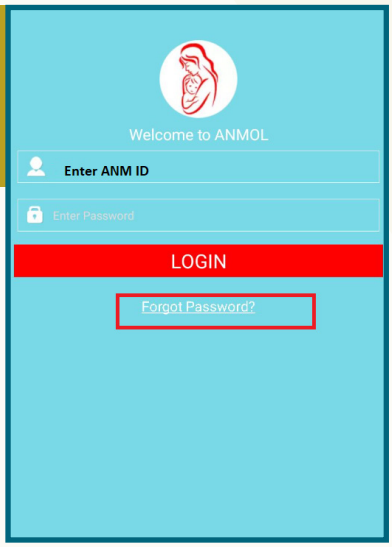
Note: Default password is ANM's registered mobile number.

8. CAN ANM RESET THE PASSWORD IF SHE FORGETS IT?

Yes, ANM can reset the password by pressing "Forgot Password" link. This link can be found in the login page of the application. After clicking on this link, a window will appear. ANM has to enter default password which is her registered mobile number and then enter new password and confirm password.

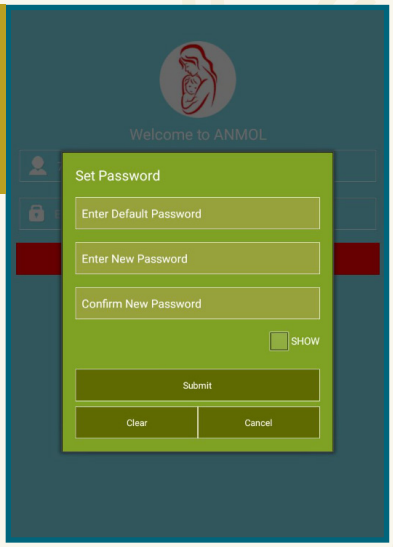
Step 1

Click on "Forgot Password" link which can be found in the login page of the application.



Step 2

Enter default password, new password and confirm password and then click on Submit button.



Note: Default password is ANM's registered mobile number.

9. ANM HAS RECEIVED A MESSAGE OF "INTERNET CONNECTION FAILURE", WHAT SHOULD SHE DO?

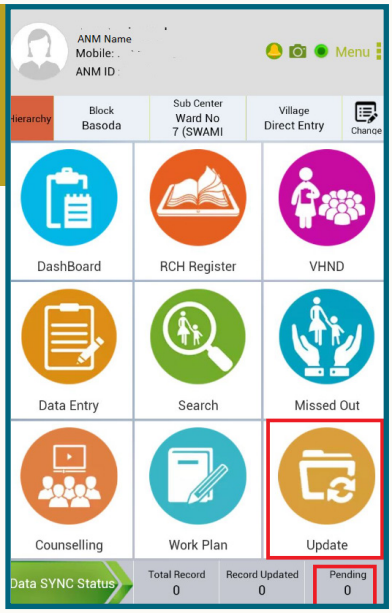
This message means that the database download is incomplete. So, please complete the process of database download by reconnecting the internet and start using ANMOL MP only once complete data base is downloaded.

10. HOW CAN ANM VERIFY WHETHER ALL RECORDS ARE SYNCHRONISED AND UPDATED?

ANM can verify it by following steps:

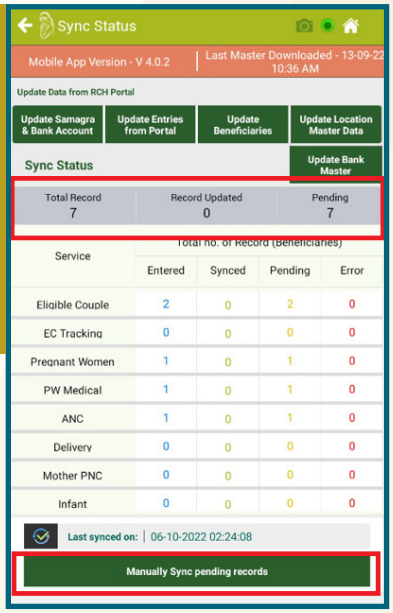
Step 1

Click on "Update" button which appear at lower right corner of the Dashboard.



Step 2

Sync status screen will show the number of entered records, updated records and pending records. If any pending record found then click on "Manually Sync Pending Record" button with active internet connectivity.

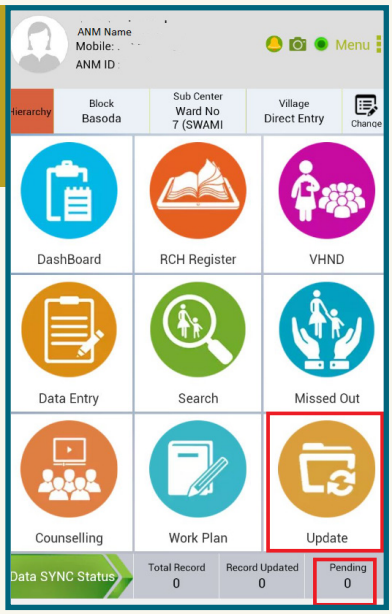


11. WHAT TO DO IF "DATA IS NOT FOUND" AFTER SEARCHING?

In case of not finding the desired result, ANM must update data with active internet connectivity. Data can be updated by following steps:

Step 1

Click on "Update" button which appear at lower right corner of the Dashboard.

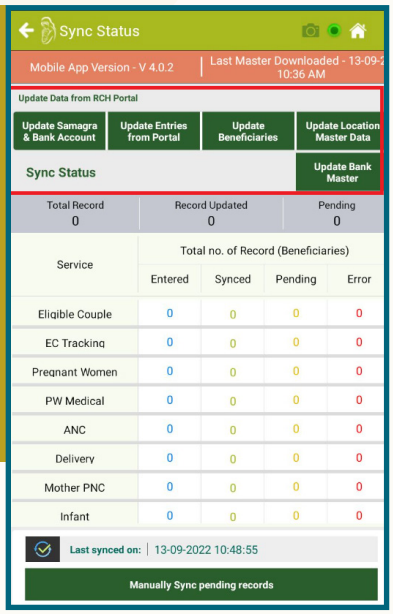


Step 2

ANM will get multiple buttons on top of the screen such as

1. Update Samagra & Bank Account,
2. Update Entries from portal,
3. Update Beneficiaries,
4. Update Location Master Data,
5. Update Bank Master.

After updating data, record can be found if entry done in the past.



For Example: If ANM does not find desired data then she must update records by "update entries from portal" button. Once the data is updated completely then retry and search again. Now, the data will display if the entry is done earlier.

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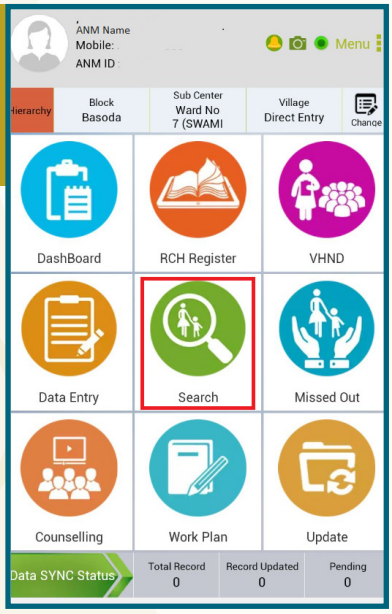
12. HOW TO SEARCH THE EARLIER ENTRIES MADE BY ANM?

If ANM is not sure about the section in which the current record of the woman is existing at present. In this case, following steps can be taken to search easily:

Step 1

Click on "Search" button which appear on the middle of the Dashboard.



Step 2

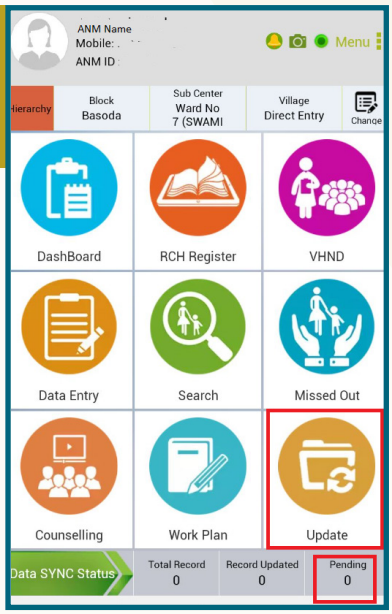
In the Beneficiary Search screen, search by Name, Mobile number or MPID. It will display the records. The last column namely "Service" shows the section where the details is currently existed. Click on the service link which will redirect to the actual page. In addition to this, ANM can use "Advance Search" with other available option if not found with basic parameters.

13. WHAT TO DO IF DATA FAILURE ISSUE COMES IN ANMOL MP APP.

Due to network/ internet/ server issue sometimes data failure may happen. In this case, ANM can Re-sync these records later on by following steps:

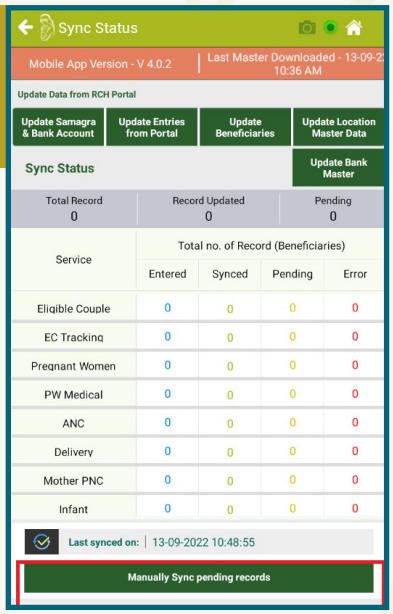
Step 1

Click on "Update" button which appear at lower right corner of the Dashboard.



Step 2

Click on "Manually Sync Pending Records" button with active internet connectivity.



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14. WHAT TO DO, IF ANM iS NOT ABLE TO LOGIN DUE TO "VILLAGE NOT MAPPED" REASON.

In this case, Update ANM mapping and ensure that Village profile is updated at portal with the help of Block officer. Re-login in ANM tablet and verify. Report to technical team if issue is not resolved.

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15. WHAT TO DO, IF VILLAGE AND ASHA'S INCOMPLETE DATA SHOWS TO ANM.

In this case, Update ANM hierarchy at the portal with the help of Block officer. Click in update hierarchy in the ANM tab and ensure that their catchment area is updated in their tablet.

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16. MY APPLICATION IS RUNNING SLOW. WHAT SHOULD I DO?

There may be multiple reasons of slowness of the application. ANM can ensure following points to make it faster:

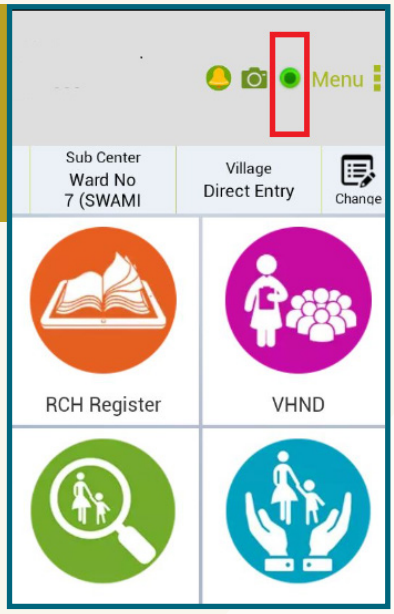
1. Availability of high speed/ uninterrupted internet connection.
2. No other application is running in the background.
3. Sufficient storage is available in the tablet/mobile.
4. Number of applications installed into tablet should be very less.
5. Ensure that the updated version of ANMOL MP is installed.

17. HOW TO CHECK IF INTERNET CONNECTION IS ACTIVE?

To check the internet connectivity-

Step 1

check the colour of the "Circle" placed at Top Right side of the Dashboard. "Green colour circle indicates the internet connection is active" and "Gray colour circle indicates the internet connection is inactive"



It is recommended to make entries with green colour circle, if internet facility is available.

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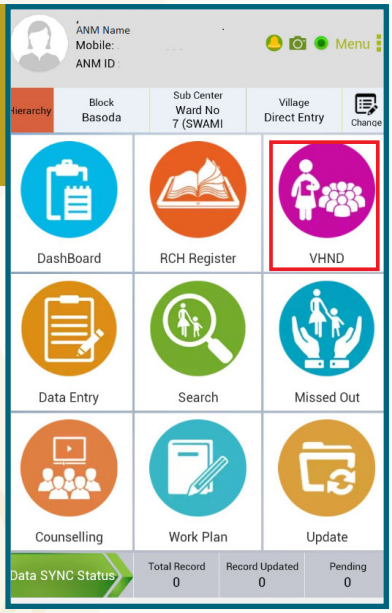
18. WHAT IS THE USE OF "VHND" TAB ?

This feature of ANMOL MP can guide the ANM on day to day basis. It can be operated by following steps:

Step 1

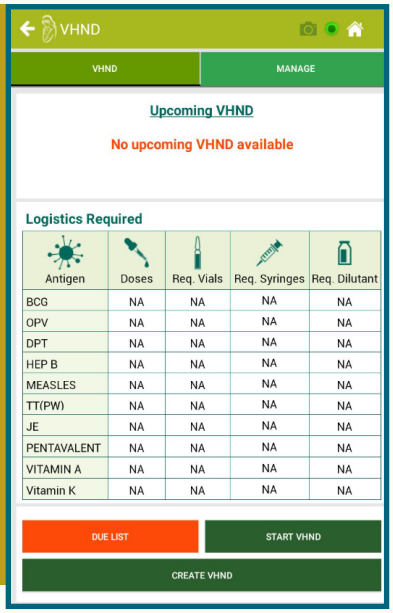
Click on "VHND" button which appear at top right corner of the Dashboard.



Step 2

Three types of information can be entered for the VHND.

1. Due list: Due list can be generated for any date and village in the Subcentre.
2. Logistics planning: How many logistics are required to provide services to beneficiaries in the due list is automatically generated.
3. Create VHND: User can create VHND session.

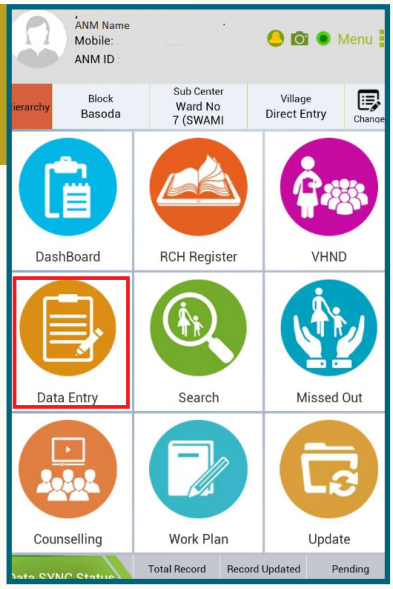


19. HOW CAN ANM REGISTER AN "ELIGIBLE COUPLE" IN ANMOL MP?

ANM can register the eligible couple in ANMOL MP app with following steps:

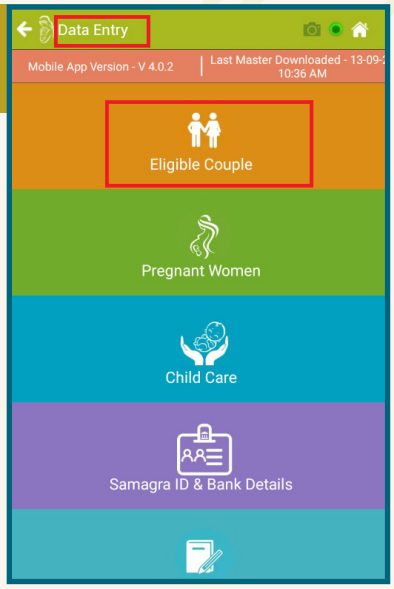
Step 1

Click on "Data Entry" button which appear on the Dashboard.



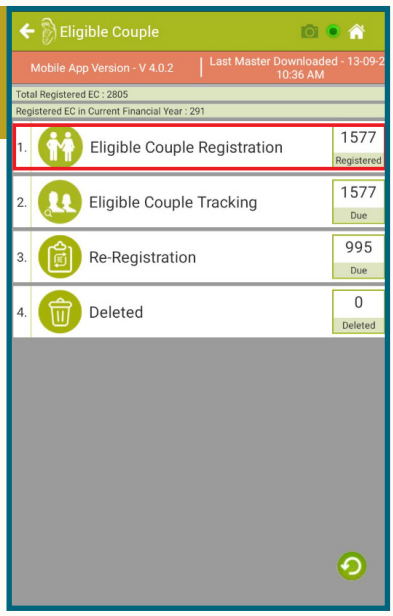
Step 2

Click on "Eligible Couple" button.



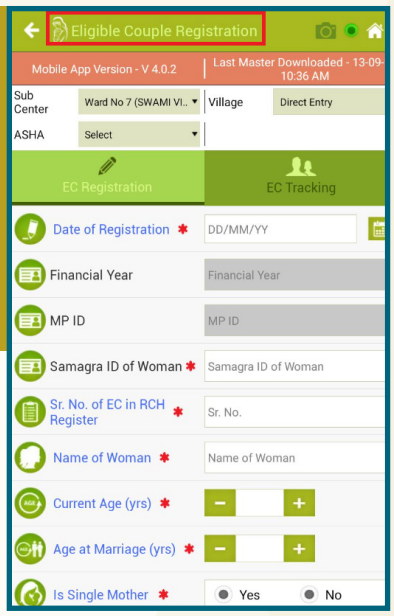
Step 3

Click on the "Eligible Couple Registration".



Step 4

Enter the required information and save it. If the internet is active and information is updated then RCH ID/MPID will be generated automatically. ANM must write down this ID in the physical RCH register against the woman record.

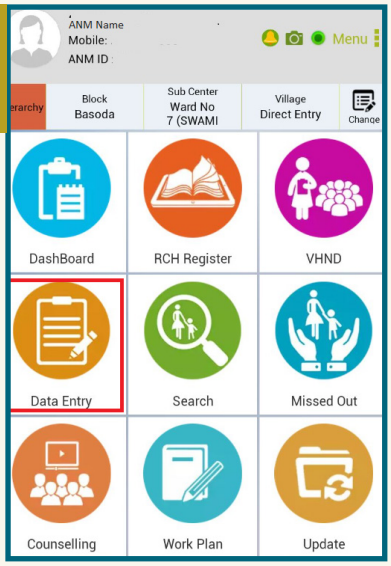


20. HOW TO FILL "ELIGIBLE COUPLE TRACKING" INFORMATION?

ANM can fill the eligible couple tracking information in ANMOL MP app with following steps:

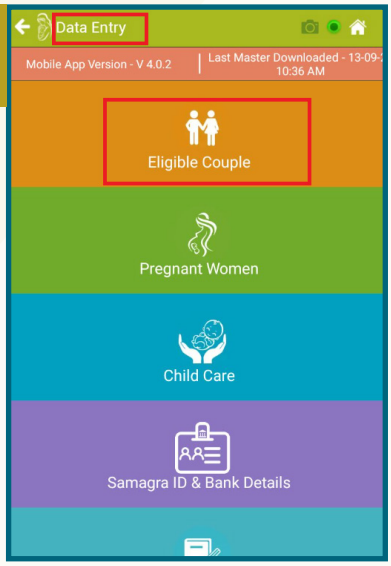
Step 1

Click on "Data Entry" button which appear on the Dashboard.



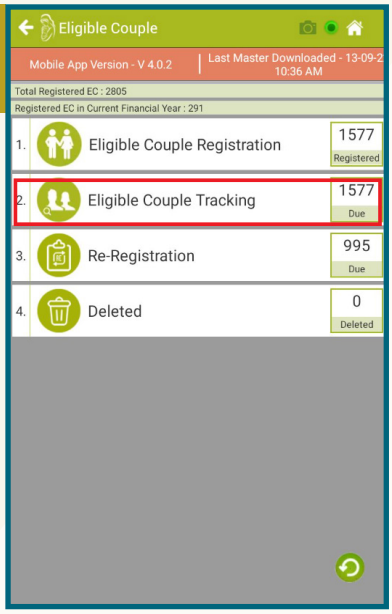
Step 2

Click on "Eligible Couple" button.



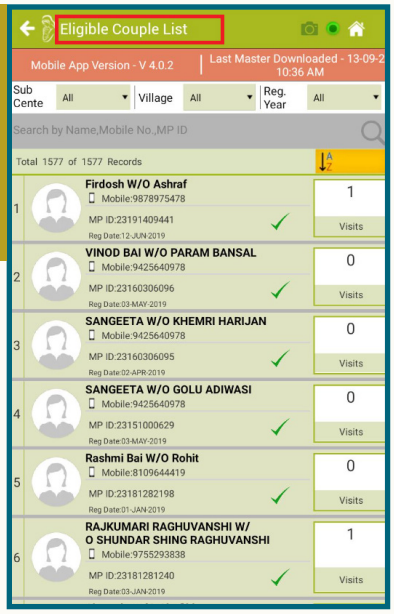
Step 3

Click on the "Eligible Couple Tracking".



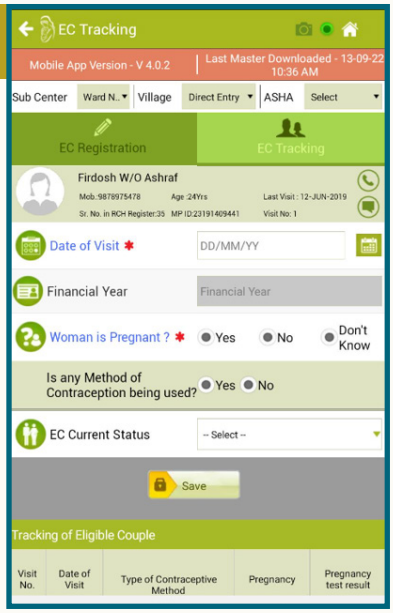
Step 4

List of registered eligible couple will be displayed here. ANM can search desired record by mobile name, mobile number or MPID. Click on the record to fill the details.



Step 5

Enter the required information and save it.

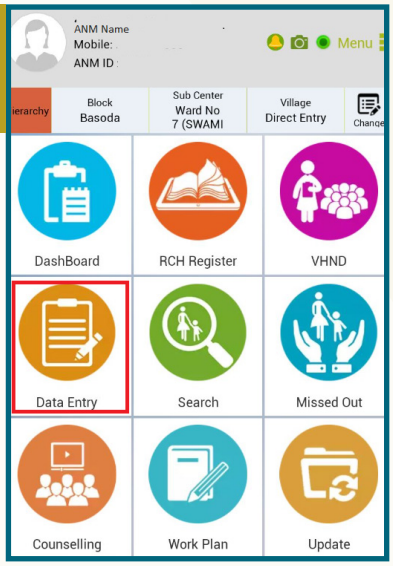


21. HOW CAN ANM "REGISTER A PREGNANT WOMAN" IN ANMOL MP?

ANM can register a pregnant woman in ANMOL MP app by following steps:

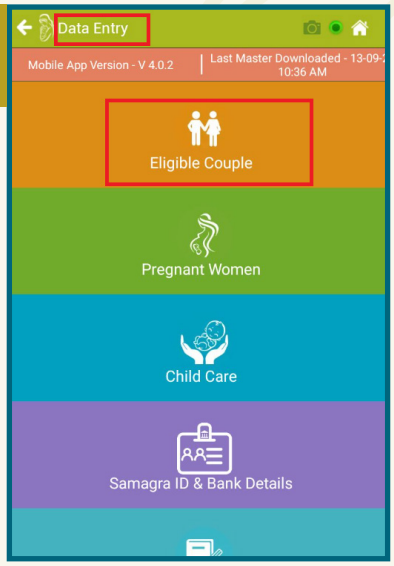
Step 1

Click on "Data Entry" button which appear on the Dashboard.



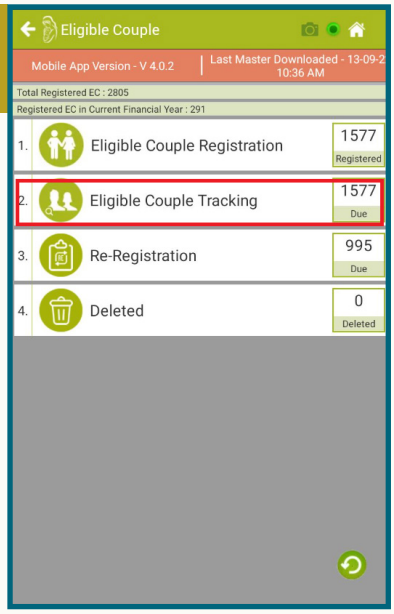
Step 2

Click on "Eligible Couple" button.



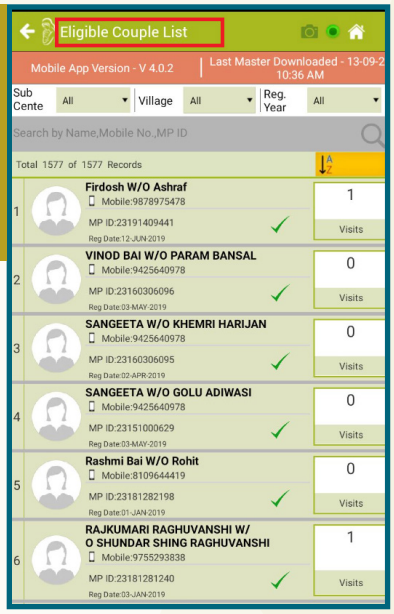
Step 3

Click on the "Eligible Couple Tracking".



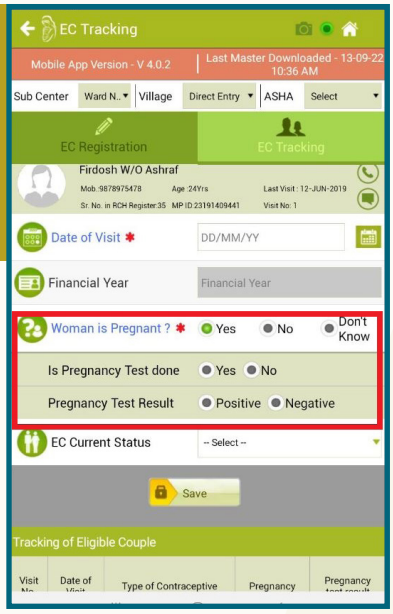
Step 4

List of registered eligible couple will be displayed here. ANM can search desired record by mobile name, mobile number or MPID. Click on the identified woman.



Step 5

Select "Yes" for the question "Woman is Pregnant?". Now, select "Yes" for "Is Pregnancy test done" field then select "Positive" for "Pregnancy Test Result. Fill all the required information and save it. After saving, the woman is successfully registered into Pregnant woman category. Details can be seen using RCH ID from the Pregnant Woman Registration button.

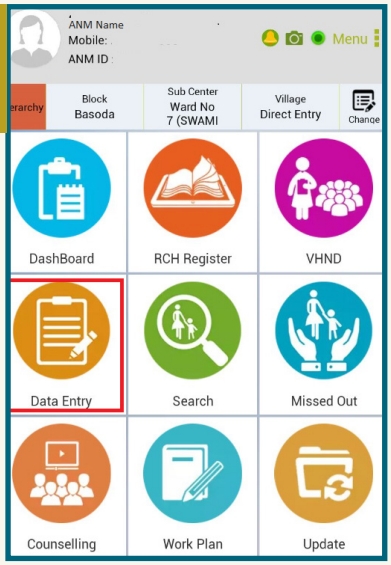


22. HOW CAN ANM UPDATE "ANC SERVICES" PROVIDED TO THE WOMAN, WHO IS ALREADY REGISTERED IN ANMOL MP OR PORTAL.

ANM can update ANC service in ANMOL MP app by following steps:

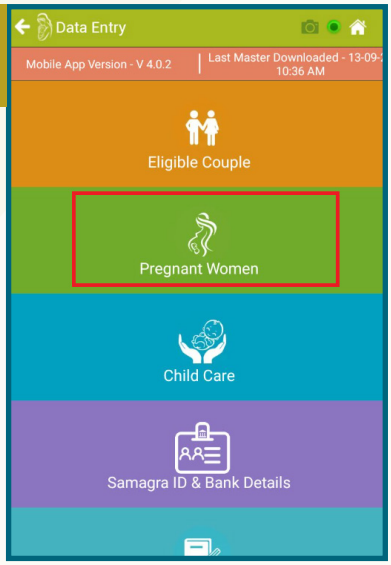
Step 1

Click on "Data Entry" button which appear on the Dashboard.



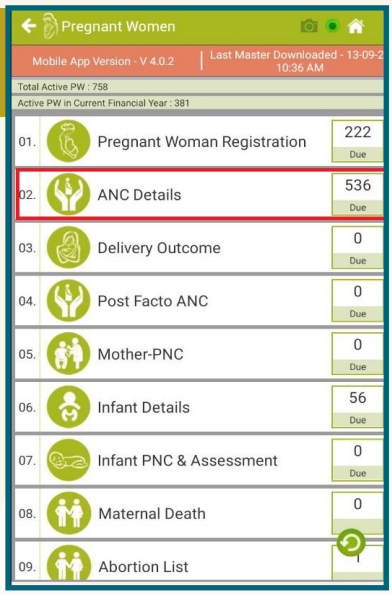
Step 2

Click on "Pregnant Woman" button.



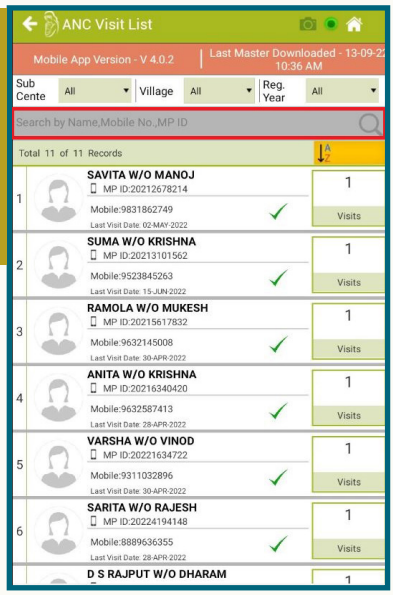
Step 3

Click on "ANC Details" button.



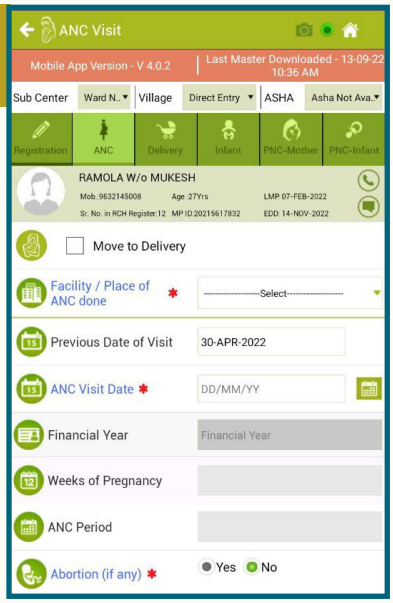
Step 4

List of pregnant women will be displayed here. ANM can search desired record by mobile name, mobile number or MPID. Click on the identified woman.



Step 5

Update the required information and save. It will update the ANC details.

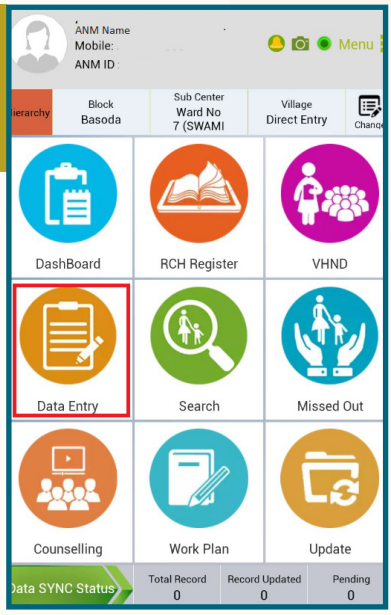


23. HOW TO "UPDATE DELIVERY OUTCOME" IN ANMOL MP?

ANM cannot directly update the delivery outcome via ANMOL MP app. Delivery outcome can only be updated by facility login on RCH portal. ANM can fetch updated records through "Update" feature available in ANMOL MP app as follows:

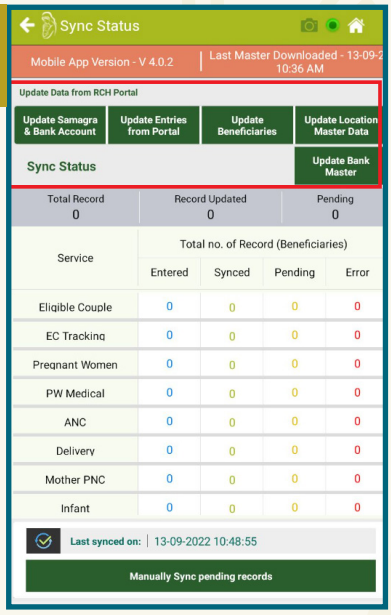
Step 1

Click on Update button which appear on the bottom right of the Dashboard.



Step 2

Click on Update Entries from Portal.



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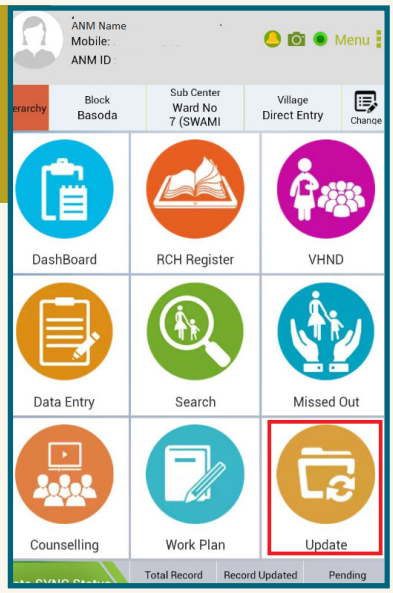
24. HOW TO "RECORD PNC SERVICES"?

PNC services can be recorded in ANMOL MP app by following steps:

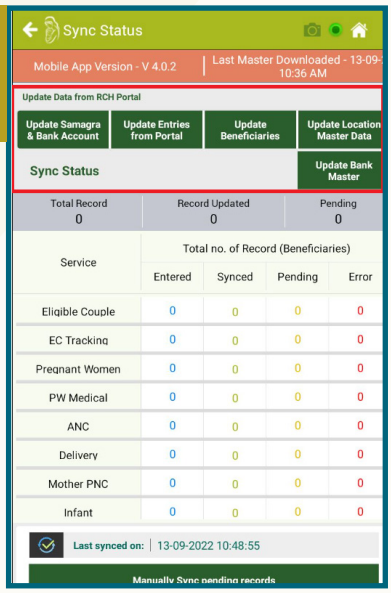
Step 1

Firstly, update the data through "Update" button which appear on the bottom right of the Dashboard.



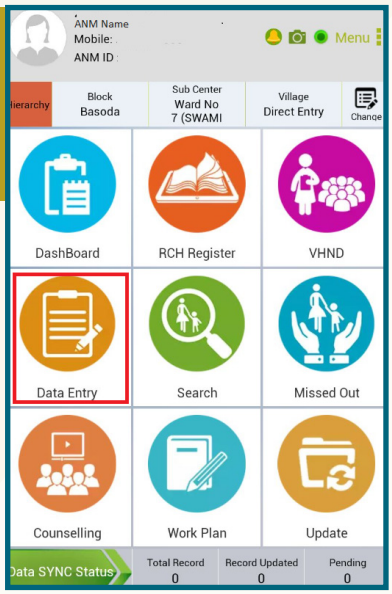
Step 2

Click on all five update buttons appeared on top of the screen.



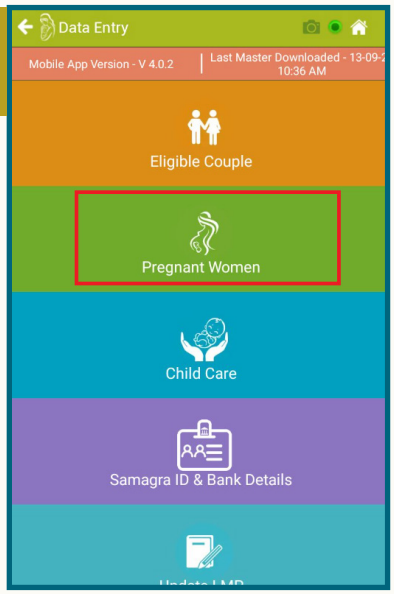
Step 3

Once data will be updated, now click on "Data Entry" button which appear on the Dashboard.



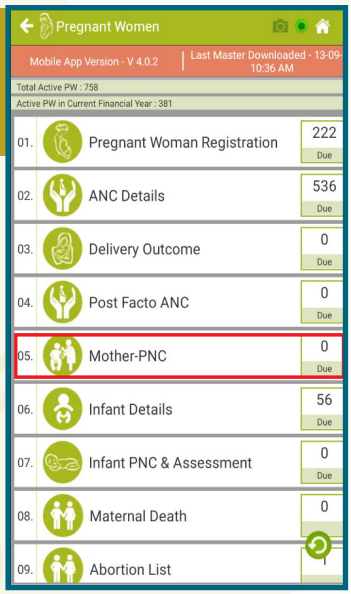
Step 4

Click on "Pregnant Woman" button.



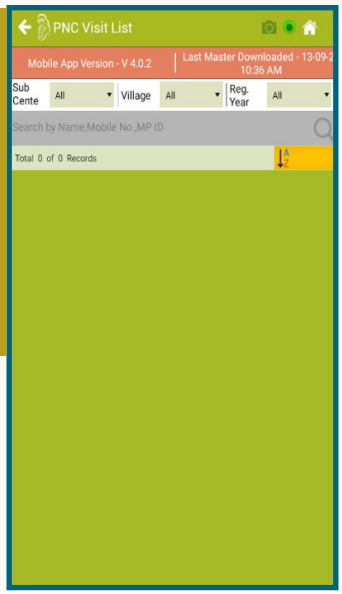
Step 5

Click on "Mother-PNC" button.



Step 6

List of women will be displayed here. ANM can search desired record by mobile name, mobile number or MPID. Click on the identified woman.



Step 7

Update the required information and save it.

25. HOW TO RECORD SERVICES GIVEN TO AN INFANT/ NEW-BORN/NEONATE?

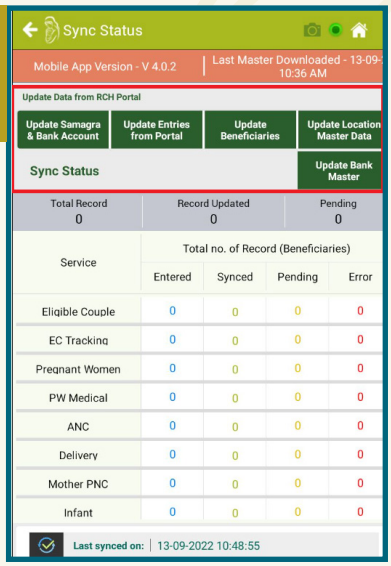
New-born/neonate services can be recorded in ANMOL MP app by following steps:

Step 1

Firstly, update the data through "Update" button which appear on the bottom right of the Dashboard.

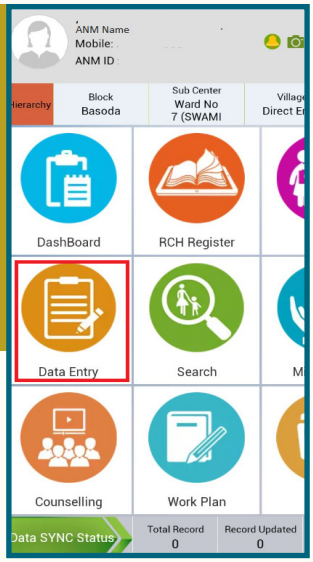
Step 2

Click on all five update button appeared on top of the screen.



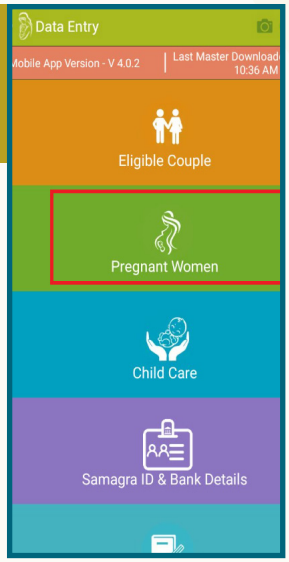
Step 3

Once data will be updated, now click on "Data Entry" button which appear on the Dashboard.



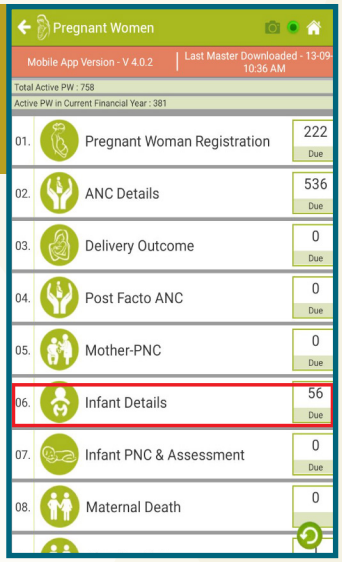
Step 4

Click on "Pregnant Woman" button.



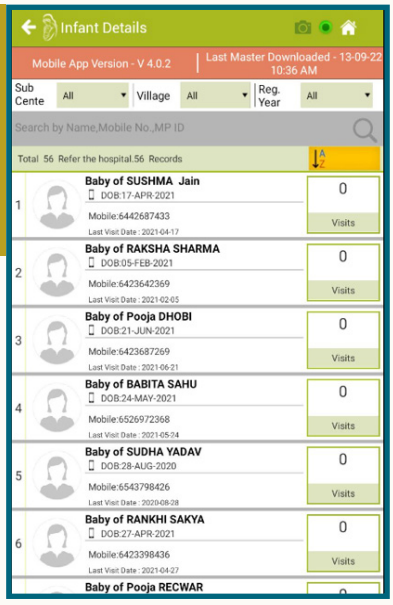
Step 5

Click on "Infant Details" button.



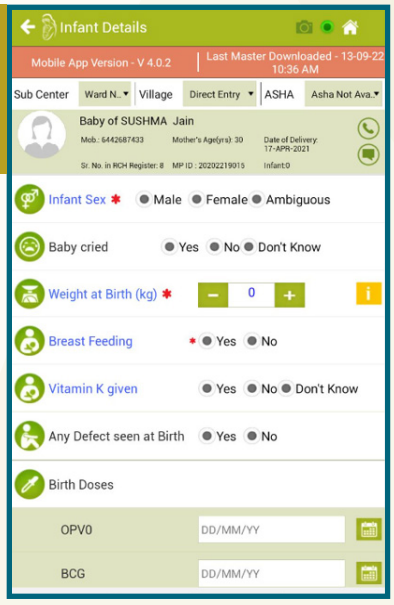
Step 6

List of women will be displayed here. ANM can search desired record by mobile name, mobile number or MPID. Click on the identified woman.



Step 7

Update the required information and save it. Also update details on Infant PNC & Assessment.



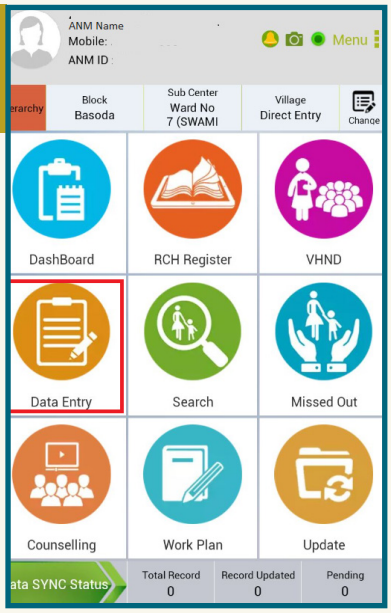
26. HOW CAN ANM UPDATE IMMUNISATION STATUS OF A CHILD?

There are 2 ways to update immunisation in below mentioned cases:

Case 1: Mother is already registered on the portal. In this case child list can be seen by following steps:

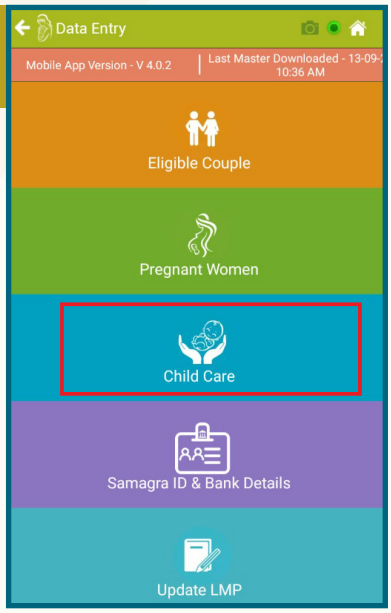
Step 1

Click on "Data Entry" button which appear on the Dashboard.



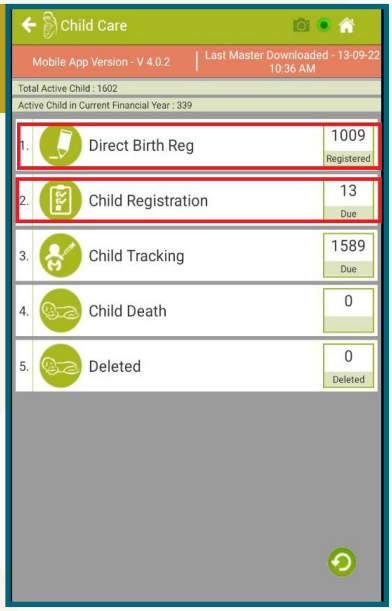
Step 2

Click on "Child Care" button.



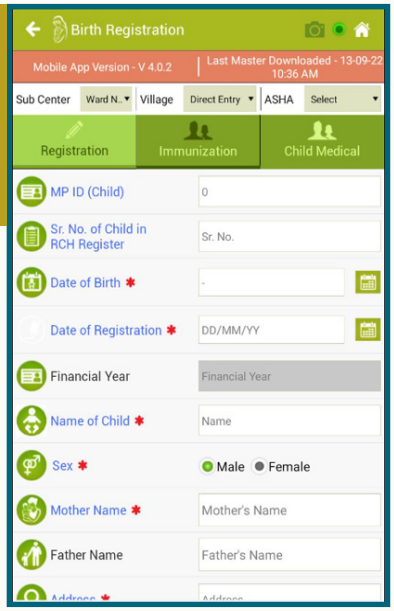
Step 3

Click on "Child Registration" button.



Step 4

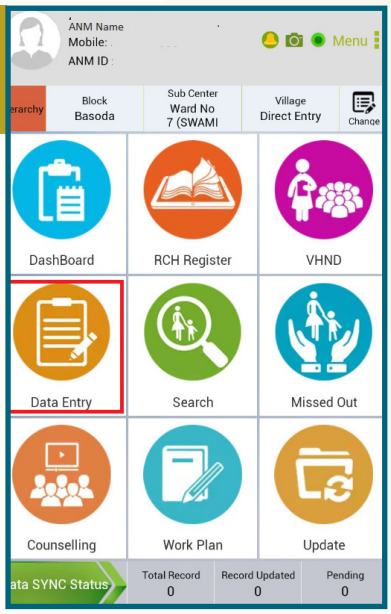
Fill up the child registration form and save it. Afterwards, Child's Immunisation status can be completed through "Child Tracking" button.



Case 2: Mother is not registered on the portal. In this case child can be registered by following steps:

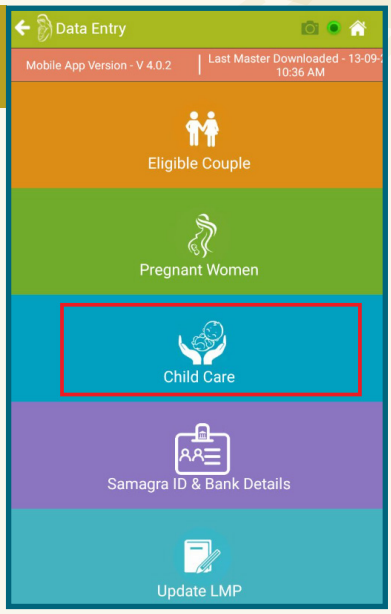
Step 1

Click on "Data Entry" button which appear on the Dashboard.



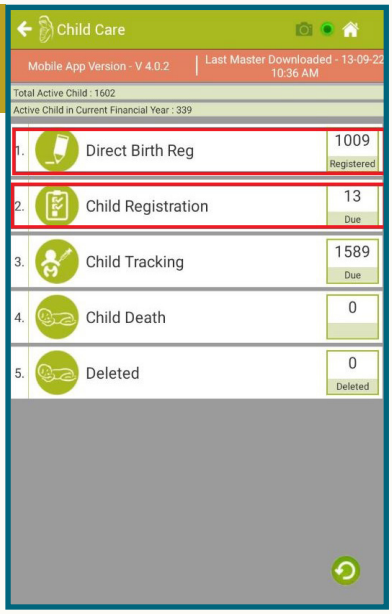
Step 2

Click on "Child Care" button.



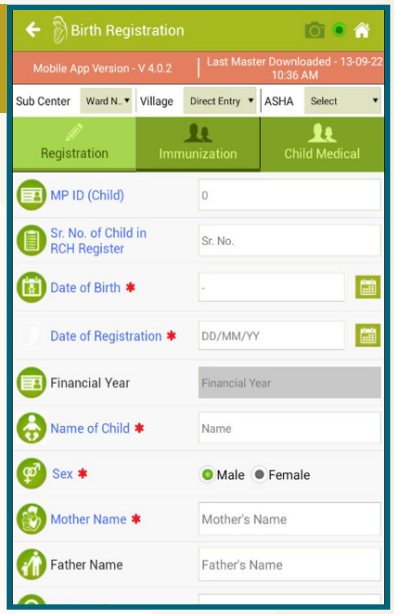
Step 3

Click on "Child Birth Reg" button.



Step 4

Fill up the details and save it.



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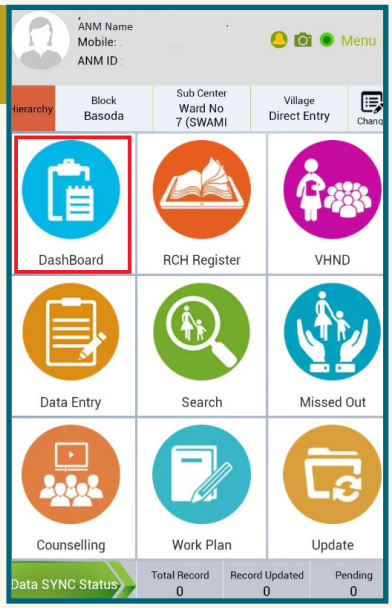
27. WHAT IS THE DASHBOARD, HOW CAN ANM USE IT?

Dashboard is an interactive visualisation of the application which helps user to access the important sections of application by clicking on icons available in the dashboard. It can be seen by following steps:

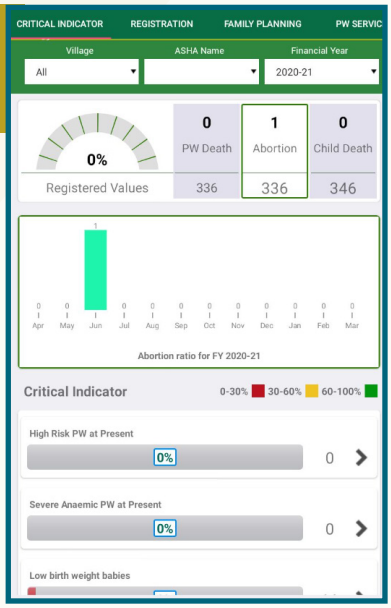
Step 1

Click on “Dashboard” button.



Step 2

Click on the icon to access the desired section.

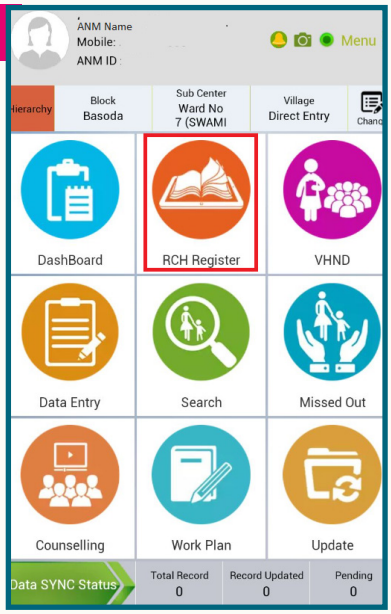


28. WHAT IS THE USE OF "RCH REGISTER" TAB ON THE HOME SCREEN?

RCH register tab displays nine types of informations:

1. Integrated RCH Register: This tab has Village profile, tracking of eligible couples, tracking of pregnant women, tracking of children.
2. Eligible couple register: shows the information of all the eligible couple registered in the system.
3. Pregnant Women Tracking: This shows line list of all the pregnant women and the detail of each of the pregnant woman can be seen by clicking the RCH ID number.
4. ANC Register: It shows the line list of all ANC registered women.
5. Delivery and PNC Register: It shows the line list of all the women who delivered.
6. High risk register: Shows the line list of all pregnant women with high risk pregnant women.
7. Severe Anaemic Register: Shows the line list of all pregnant women with severe Anaemia.
8. Child Tracking and Immunisation: This shows line list of all the children.
9. Low Birth weight child: The list of children born with low birth weight can be retrieved through this button.

RCH register tab



RCH register tab displays nine types of informations

Do's and Don'ts

Do's

- Update data on daily basis.
- Work in good internet connectivity.
- Sync all pending records one by one and make sure zero pendency on daily basis.
- Maintain the complete entries on RCH register as well as in ANMOL application.
- Keep sufficient storage in the tab to run smoothly.

Don'ts

- Don't be inactive for a longer period of time on ANMOL MP application.
- Don't install too many applications in the tablet/ mobile.
- Don't update/ uninstall the application if any entry is pending (i.e. not synced).
- Don't update records with incorrect information like wrong bank details, Samagra ID, wrong name etc.
- Don't enter duplicate records in ANMOL MP, use search option before making an entry to avoid duplicacy of records.

Help / troubleshoot

Designation _____ Phone _____

_____

For the technical assistance please connect to the jhpiego team

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anmol